

EXPERA – RHINELANDER MILL

CONTRACTOR SAFETY TRAINING

To access the Rhinelander Mill Contractor Safety Training please go to the internet and access the following site: <https://ssl.claritynet.com/https/SECURE/expera.claritynet.com>.

You should be on the following web page:

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User Login

Welcome to Expera Specialty Solutions Rhinelander Mill Learning Management System (LMS)

To enter LMS, enter the requested information and click Submit.

Add this page to your favorites.

Click this link to view the eLearning Training Tour

Click on New User

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The next screen you will see:

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New User Registration

Return

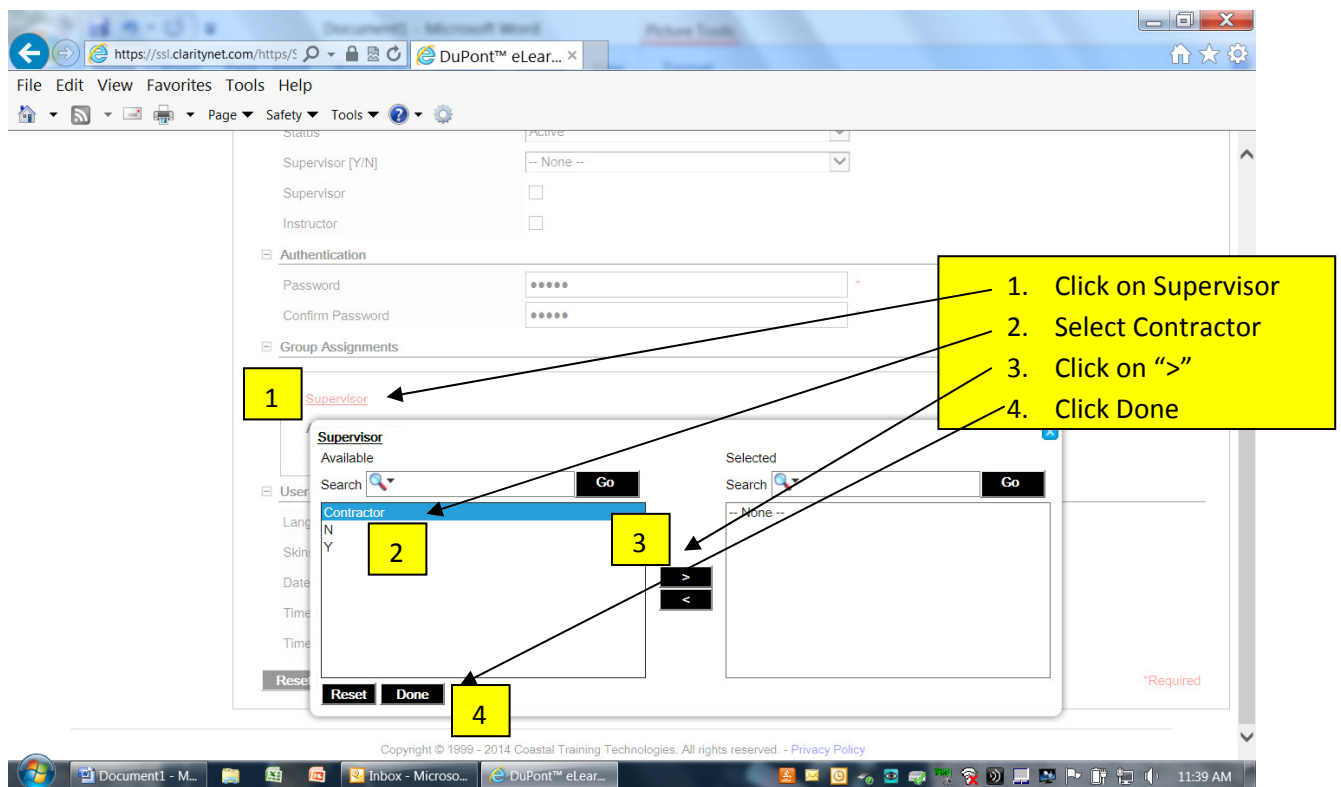
Provide the details and click the Save button to register.
To undo the changes, click the Reset button.
To return to the Login page, Click here.

New User - General Information

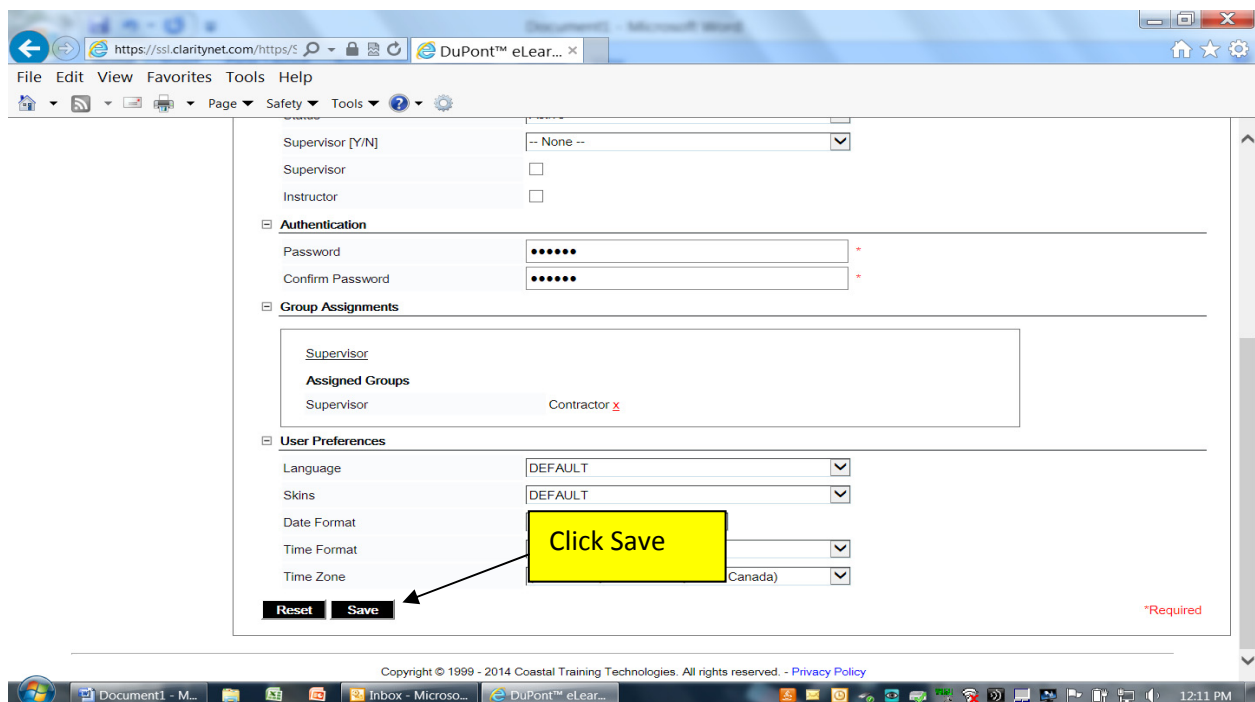
1 Create user name you will remember!
2 Enter your last and first name

Create a generic password and enter it, the system will make you change it right away when you login later!

Scroll down on the same page:



After you click done, click save



The screen will refresh, Click Here

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Applications

New User

Provide the details and click the Save button to register.
To undo the changes, click the Reset button.
To return to the Login page, [Click here](#).

Click Here

New User

User ID: pwtest1

Last Name: Test

First Name: PW

Email ID:

Confirm Email ID:

Status: Active

Supervisor [Y/N]: -- None --

Supervisor:

Instructor:

Authentication

Password: *****

Confirm Password: *****

Group Assignments

Now enter your User Name and Password

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User Login

To enter LMS, enter the requested information and click Submit.
[Add this page to your favorites.](#)

Welcome to Expera Specialty Solutions Rhineland Mill Learning Management System

Login Information

User ID: pwtest

Password: *****

Reset Submit New User

[Click this link to view the eLearning Training Tour](#)

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Enter the user name and password you created earlier.

Site requires you to change your password, use something you can easily remember

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Change Password

To save the Password changes click the Submit button.
To undo the Password changes, click the Reset button.

Change Password

Old Password:

New Password:

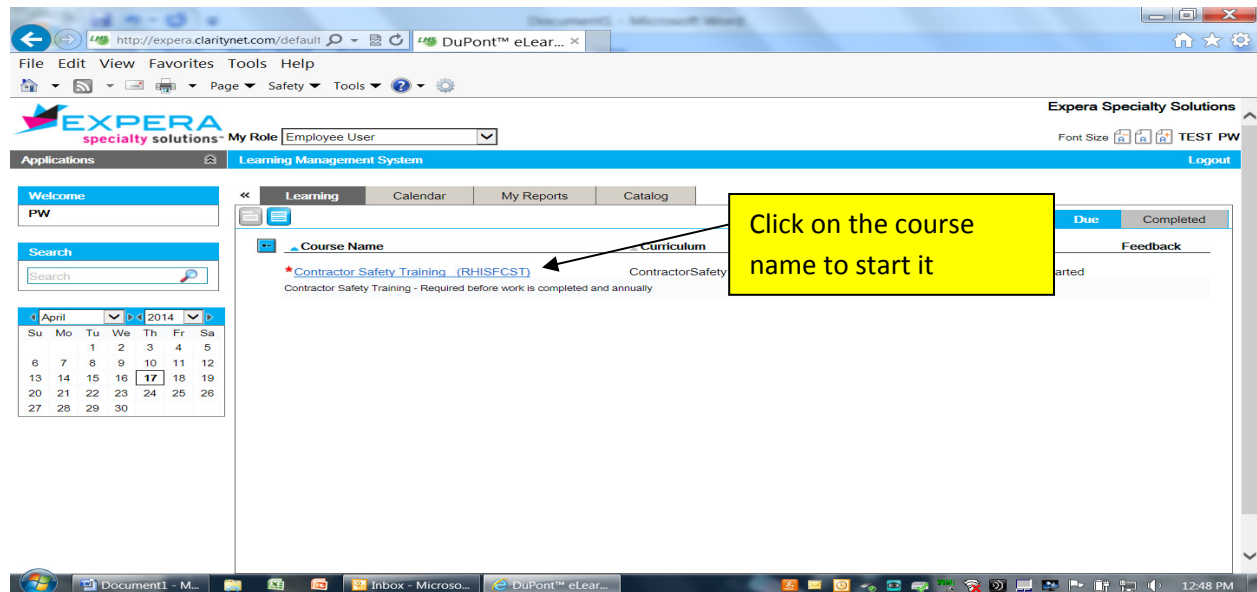
Confirm New Password:

Reset Submit

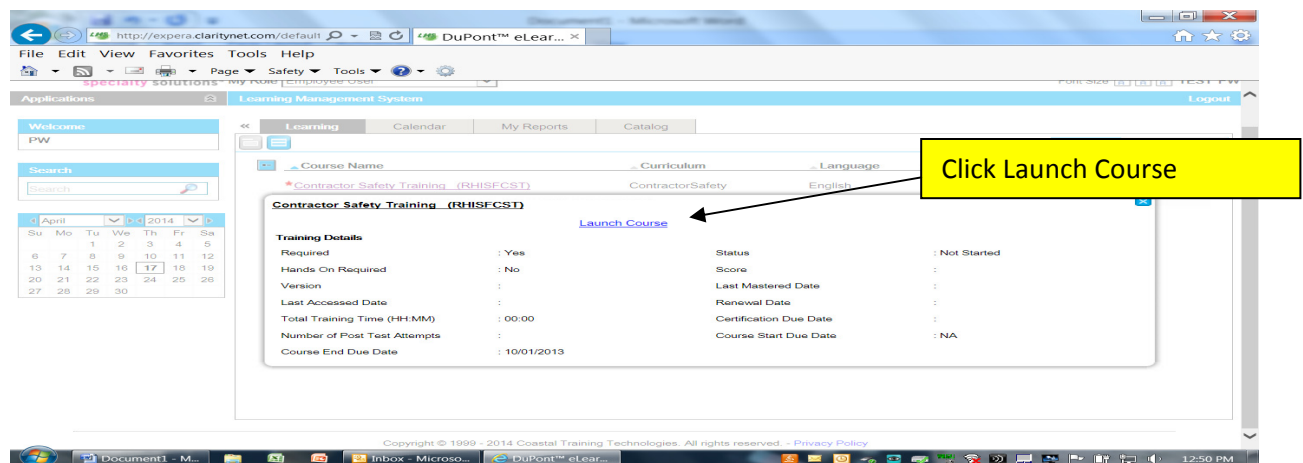
1. Enter the same password you used to login
2. Then create a new password that you will be able to easily remember
3. Then click submit

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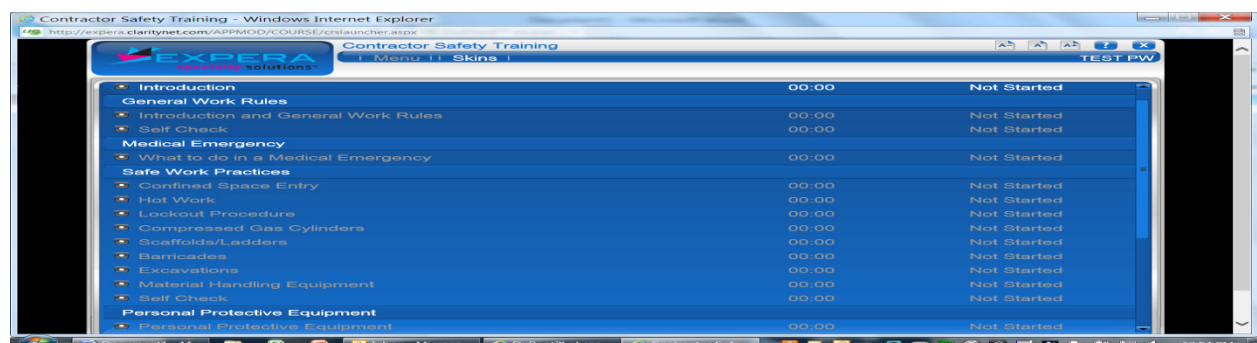
You're ready to start the course



The course information screen will open, click on launch course



The course will load to the main menu



Once you have completed all of the Coastal modules, print the certificate and bring to the guard at the Rhinelander Mill.